



PINE TREE COUNTRY CLUB ESTATES, INC.

Pine Tree Gate House
10800 S. Military Trail
Boynton Beach, Florida 33436

**IMPORTANT INFORMATION YOU MUST PROVIDE TO ALL
MOVERS, CONTRACTORS AND DELIVERY SERVICE PROVIDERS**

18 WHEELERS

**Pine Tree Drive
Pine Tree Terrace
The Golf Club**

**SECOND STOP SIGN, LEFT ON
PINE TREE TERRACE
*TURN AROUND IN GOLF CLUB***

**Glen Eagles Road
St. Andrews Road 10628 – 10743
Troon Lane**

**THESE ARE SHORT
STRAIGHT ROADS THAT
*YOU MUST BACK DOWN***

**St. Andrews Drive
St. Andrews Road 10231 – 10553
Glen Eagles Drive
Murfield Road
Prestwick Road
Turnberry Lane
Turnberry Court**

***NO TURN-AROUND AREAS.
THE OWNER SHOULD HAVE
NOTIFIED YOUR COMPANY
THAT OFF-LOADING TO A
SMALLER TRUCK PRIOR TO
DELIVERY IS REQUIRED***

Damage to either Pine Tree's or an owner's property is your company's financial responsibility and you are required to report it to the Gatehouse.

LANDSCAPE COMPANIES

To turn your truck (and trailer) around, you must use a driveway of one of your customers, and you are not allowed to use any semi-circular driveway, even if your customer's.

Damage to either Pine Tree's or an owner's property is your financial responsibility and you are required to report it to the Gatehouse.

MID-SIZE TRUCKS (FedEx, UPS, etc.)

Although there are no restrictions, we ask that you exercise caution when turning around, especially near Comcast's equipment.

Damage to either Pine Tree's or an owner's property is your company's financial responsibility and you are required to report it to the Gatehouse.

EXTERIOR ALTERATIONS

CATEGORIES & REQUIREMENTS

CATEGORIES:

Re-roofing
Septic system replacement/repair
New driveway or resetting pavers
Generator/pad installation
Propane tank installation
New pool, spa, deck or modifications to existing
Other - check with the Architectural Review Committee

REQUIREMENTS:

PRELIMINARY PLANS SUBMISSION:

Two (2) sets [one on paper & one on Disk in PDF format]

**The Disk with PDF files will be retained by the Homeowners' Association. Paper drawings will be returned to the Homeowner if requested, together with the Deposit Refund, on completion of the project.*

of architectural drawings of all elevations, floor
& site plans drawn to scale.

An initial application fee of \$100 payable to
the Pine Tree Country Club Estates, Inc.

FINAL PLANS SUBMISSION:

Two (2) sets [one on paper & one on Disk in PDF format]

**The Disk with PDF files will be retained by the Homeowners' Association. Paper drawings will be returned to the Homeowner if requested, together with the Deposit Refund, on completion of the project.*

of final building plans or final specifications for other
major modifications.

A check for \$500 payable to the Pine Tree Country
Club Estates, Inc., or a check for \$400 if preliminary
plans and \$100 were previously submitted.

EXTERIOR ALTERATIONS

APPLICATION

INSTRUCTIONS:

All pages are to be completed by the property owner/contractor. Submit Two (2) sets [one on paper & one on Disk in PDF format] of plans prepared by a Florida certified architect, along with the application. Landscape plans will be submitted separately and must be prepared by a Florida certified landscape architect. The plans must meet the minimum Palm Beach County requirements in addition to complying with the association bylaws. After final inspection and approval by the architectural committee, I/we will request a check for \$400, \$100 being retained for administration, inspection and any damage caused during the project. This application along with supporting documentation and a check payable to the Pine Tree Country Club Estates, Inc., may be left at the Pine Tree Gate House, or mailed to the Gate House, 10800 S. Military Trail, 33436, attn: Architectural Review Committee.

OWNER(S) _____

LOT NO. _____ ADDRESS _____

PHONE NO. _____ CELL PHONE _____

EMAIL ADDRESS _____

DESCRIPTION OF WORK TO BE PREFORMED _____

GENERAL CONTRACTOR _____

ADDRESS _____

PHONE NO. _____ TYPE OF GC LICENSE _____

LICENSE NO. _____ (attach copy of license and insurance coverage)

ARCHITECT _____

ADDRESS _____

PHONE NO. _____

ATTACH ALL SUPPORTING PLANS, MATERIAL SAMPLES, COLOR CHIPS, ETC.

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EXTERIOR ALTERATIONS

APPLICATION (cont'd)

The property owner (as listed above and signed below) warrants that: (please initial each statement as acknowledgment of having read and agreed to the following):

 NO CONSTRUCTION MAY COMMENCE WITHOUT THE FINAL WRITTEN APPROVAL OF THE ASSOCIATION.

 Appropriate governmental regulations have been or will be complied with. Any required permit(s) will be obtained prior to the commencement of any work with a copy provided to the association.

 The owner agrees to indemnify and hold harmless the Pine Tree Country Club Estates, Inc. from any and all liabilities, damage, costs or expense arising from or in connection with the above described work.

 The owner/general contractor acknowledges that he/she/they have been provided with a copy of the minimum requirements, rules and regulations, and the bylaws of Pine Tree Country Club Estates, Inc., and the owner, contractor and their designees or subcontractors agree to abide by said documents. Any designee or sub-contractor found to be in violation of any provision set forth in the rules & regulations and bylaws will be denied access to the Pine Tree Country Club Estates until such violations have been corrected.

 I/we understand that as an initial deposit, a check made payable to the Pine Tree Country Club Estates, Inc. for \$100 must accompany the application. Further, that an additional \$400 payable to the association will be held in escrow until successful completion of the project, after which I/we will request a check for \$400 for any damage repair, administration and inspection costs. I/we also understand that all final approvals are to be in writing and I/we may not commence alterations until that document has been received.

Owner's Signature _____ Date _____

Owner's Signature _____ Date _____

Contractor's Signature _____ Date _____