

Half Moon Bay Condominium Association

Phases I & II

Guidelines For Contractors & Vendors Doing Work At A Unit

1. In general work being performed in a unit requires the review and approval of the Board of Directors.
2. Depending on the work being performed in a unit, a permit(s) issued by the Town of Hypoluxo may be required.
3. Such permit(s) should be displayed in the front window of the unit and NO work should commence prior to obtaining the permit(s). Permit may be displayed on the Front Door if the unit does not have a front window.
4. All Contractors/Vendors must protect the elevators when working at 7020 or 7030 Half Moon Circle. Contractors/Vendors working at the 7020 Building are required to use the West elevator identified as “Commercial Use”.
5. If covering the walls and floor of the “Commercial Elevator” is necessary, contractors/vendors should request the coverings from the maintenance person prior to commencing the work in a unit.
6. Contractors/Vendors should begin work NO earlier than 8:00am and MUST cease work by 5:00pm.
7. Contractors/Vendors cannot work on Sundays and National Holidays, with the exception of necessary emergency repairs.
8. Contractors/Vendors are responsible for cleaning dirt/debris from elevators, entrance ways, and walkways; any and all materials must be carted away by the vendor/contractor and may not be placed in the dumpster rooms.
9. Damage to community property is subject to fines. The Association is entitled to recover costs for any and all damages caused by the contractors/vendors; failure to reimburse such expenses by the contractors/vendors to the Association becomes the responsibility of the unit owner.